



Trafalgar Golf Club Inc.

Minutes

2020 ANNUAL GENERAL MEETING

During 2019 club operations were restricted due to Covid 19, the General Committee applied to Consumer Affairs to delay the 2020 AGM. It was subsequently held on:

Wednesday 3rd March 2021 at Trafalgar Golf Clubrooms, 230 Gibsons Road, Trafalgar

Start Time: 7.00 pm

Present:

2019/20 Committee Members: *Stewart Cluning (President), Glenn Doolan (Vice President), Paul Fogarty (Treasurer), Anne Outhred (Acting Secretary), Peter Moss (Captain), Gavin Patchett, (Handicapper), Jeff Gray, Steve Gould, Bev Keily.*

Life Members: *Olwyn Balfour, Russell Balfour, Gavin Patchett, Ken Rogers.*

Members: *Sue Balfour, Trevor Colvin, Anthony Cunningham, Cheryl Deppeler, Greg Evison, Nola Fordham, Chris Griffin, Jan Griffin, Graeme Harris, Charles Hooker, Ronald Keith, Akos Kerekes, John Kerr, Marilyn Kerr, Michael Lewis, Karen MacGregor, Lachlan McCrorey, Brian McKenzie, Patrick O'Connell, Ian Outhred, Peter Pankhurst, Geoffrey Pickburn, Lynette Powell, Richard Sheehan, Herb Smith, Karen Swingler.*

Honorary Members: *Robert Davey, Ronald Pyke.*

Guest: *Jayne Cluning*

1. Welcome: Stewart Cluning (President) welcomed everyone attending the meeting. A club like Trafalgar depends upon a hardworking committee and thanks was given to the 2019/20 committee who served 18 months due to the COVID lockdown. ZOOM meeting and on-line communication created unique challenges but also proved the capacity of the committee to be adaptable and find alternative ways to continue the work of the club.

Sincere thanks was also extended to the partners of the committee members, their support and encouragement does not go unnoticed. Particular thanks was given to Jayne Cluning who has done a power of work behind the scenes enabling the president to drive things like: the juniors coaching, beginners programs, chasing grants, doing deals with sponsors, and actively promoting the club.

This meeting will include the reporting for the club for the financial year to June 30, 2020. Some figures will seem outdated and events seem a long time ago but we are reporting on the 12 months that finished 8 months ago.

The outgoing committee will offering a short verbal report on the current year, after the AGM, for members who are interested.

Copies of the 2019/20 Annual Report and the Financial Report have been emailed to all members with the AGM notices.



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2. Apologies: Anne Outhred (Acting Secretary) noted the apologies received from the following members:

David Balfour, Brian Barnes, Roger Barnes, Peter Cooke, Jenny Evison, Graeme Grant, Margaret Grant, Pat Harris, Peter Heathcote, Franc Kiss, Steve Lawrence, John Robinson, Olive Robinson, Laurie Snowball, Heather Savige, Max Taylor, Ray Williams, Sue Williams.

3. Proxy votes: 64 members submitted proxy forms prior to the meeting.

4. Business Arising from Minutes:

Member Ronald Keith questioned the following motion in the AGM 29th August 2019 minutes claiming that this had not happened:

“To review the club constitution to ensure it is consistent with the Australian Human Rights Commission Equal Opportunity Guidelines by 28th Feb 2020. Schedule Extraordinary General Meeting in March 2020 to vote on Club Constitutional changes proposed by the aforementioned review.”

Ron was invited to put a resolution to that effect to the 2021 AGM. It was not possible to deal with his concern at this meeting because it didn't comply with meeting procedures as specified in the constitution.

Recommendation: The minutes of the Trafalgar Golf Club AGM held on the 29th August 2019 be accepted by the meeting as being a true and accurate record.

Moved: Peter Moss Seconded: Brian McKenzie **CARRIED**

Recommendation: The minutes of the Trafalgar Golf Club Extraordinary Meeting held on the 13th Dec 2020 be accepted by the meeting as being a true and accurate record.

Moved: Karen MacGregor Seconded: Glenn Doolan **CARRIED**

5. 2020 Annual Report

a) Presidents Report (Stewart Cluning)

The president was proud to report on behalf of the committee and members that the club had a successful year: the club made an operating profit, the course conditions continue to improve, club membership numbers remain steady, green fees and competition rounds played were up year on year (allowing for the 7 week COVID closure), our assets and operating equipment were renewed and replaced and through extensive collaboration with members, a Club Strategic Plan to guide the future decision making and strategic direction of the club was issued.

With 2019 being a “Year of Change” and with a lot of financial improvements being made, 2020 has been identified as a “Year of Consolidation”. The committee repeated its processes and kept the discipline to manage the operations and spend the club's money with great care.



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The club funds in the bank at the end of the year are derived from dozens and dozens of small and sound financial decisions. By way of example, when the club spends money now, the committee requests subcommittees to get quotes, decisions are made whether to rent, buy, chattel mortgage or lease assets. Insulating the club from cost increases in electricity and all other business running costs has been a high priority, equipment is being changed over ensure seamless operation at the club and equipment which is not required is sold.

More money has been spent in the past three years on plant and equipment than the club has ever spent. The grounds team have all the equipment they want, and the new greens irrigation system is the icing on the cake. The committee are providing the grounds team with all the tools they need to make the course the best it can possibly be.

As a committee, it has not been about building bank balances but as Treasurer Paul will explain, Trafalgar Golf Club is in an enviable position after a decade of doing it tough.

The clubs achievements during this time has been a credit to the outgoing committee's energy and enthusiasm to make every post a winner.

In summation, the president expressed his pride in the clubs achievements and thanked everyone who did their bit for the club during this year.

Recommendation: That the 2020 Presidents Report be received

Moved: Stewart Cluning Seconded: Glenn Doolan

CARRIED

b) Treasurers Report (Paul Fogarty)

The treasurer explained the difficulty of comparisons of financial performance due to COVID 19 and the LVA capital works Program. He directed the members to Note 4 LVA Grant which stated the modified profit for 2019-2020 was \$55,472.90 compared to the previous year of \$52,465.68. It indicated a small cash surplus of \$1471.16 and took our cash balance to \$120,528. Comparing cash balances from 2018 (\$37,700) to current day, March 3, 2021 (\$231,500), considerable improvement has come from reducing the fixed costs of the club, fir example telephone charges have gone from gone from \$4000 in 2018 to \$120 in 2020-2021. He also attributed improved performance to the improved condition of the course and the continued contribution of the many volunteers in the club, from the greens shed to the ladies to Jenny Moss and Brian Barnes for their work in the sponsorship area.

Recommendation: That the 2020 Treasurer's Report, Annual Financial Statements and Accounts Balance Sheets be received.

Moved: Paul Fogarty

Seconded: Chris Griffin

CARRIED



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6. Election of Board

Stewart Cluning thanked the members who have served the club on the Board and Sub Committees over the past 12 months. There was a special thank you to Life Member -Gavin Patchett, who has served on the Board for over 2 decades.

President Stewart welcomed Jeff Gray to oversee the election of office bearers; with Gavin Patchett and Russell Balfour agreeing to act as returning officers for this election.

In accordance with Clause 5.2 of the Constitution the term of office for board members is two years. The Board has the power to determine the sequence of retirements from the Board to ensure rotation. At the February Board meeting 2021, the Board resolved that the rotation for the 2020/21 Board intake will be decided by mutual agreement or ballot at its first meeting.

All positions were declared vacant. The election process endorsed and appointed the following office bearers to the Trafalgar Golf Club Board for 20/21:

President: Stewart Cluning

Vice President: Vacant

Secretary: Jeff Gray

Treasurer: Ron Keith

Captain: Peter Moss

Vice-Captain: Michael Lewis

Board: Brian Barnes, Steve Gould, Chris Griffin, Graeme Harris, Vacant

7. Appointment of an Auditor

Recommendation: That Trafalgar Golf Club appoints Vic Hill SMSF Auditor ABN 38 697 418 852 as club auditor for 2020/2021

Moved: Paul Fogarty

Seconded: Glenn Doolan

CARRIED

8. Appointment of Patron

Recommendation: That Trafalgar Golf Club appoints Lachlan McCrorey as the Patron 20/21

Moved: Stewart Cluning

Seconded: Glenn Doolan

CARRIED

9. Meeting Close

President Stewart Cluning again thanked the retiring committee with particular thanks to Gavin Patchett and Paul Fogarty. Thanks also to Life Members, Members and family members for their valued contribution and support of the club.

Meeting closed 8.20pm