



# **Trafalgar Golf Club Inc.**

## **Annual General Meeting 2019**

### **Minutes**

**held 28<sup>th</sup> August 2019**  
**at the Trafalgar Golf Club Clubrooms**

#### **Present:**

Committee Members – S Cluning (President), R Keith (Secretary), P Fogarty (Tresurer), P Moss (Captain), R Whatmough (Vice Captain), G Patchett (Handicapper), B Keily, J Evison, R Davie, S Williams

Life Members – G Patchett, R Balfour, O Balfour

Full Members – M Hiriart, B McKenzie, R Pyke, R Davie, G Harris, P Harris, K MacGregor, C Hooker, J Robinson, B Speck, J Gray, A Cunningham, G Pickburn, P Pankhurst, O Robinson, B Landsdown, S Brown, K Ludlow, C Deppeler, S Gould

Junior Members – F Gramlick, L Gramlick, J Gramlick

Guests – T MacGregor, J Cluning, E Gramlick

#### **Apologies:**

B Barnes, K Owen, A Owen, N Blake, C Moon, L Bryant, J Hasthorpe, G Grant, M Grant, S Balfour, D Balfour, G Evison, A McNair, G Doolan, A Pearce, R Pearce

#### **Reading of notice convening the meeting:**

*The Annual General meeting of the Trafalgar Golf Club Inc will be held on Wednesday, August 28, 2019 at 6.00pm at the Trafalgar Golf Club Clubrooms.*

*This notice was posted in the Public Notices sections of the Latrobe Valley Express and the Warragul/Drouin Gazette as was displayed on the Club Notice Boards from 27<sup>th</sup> July 2019.*

#### **Reading the verification of minutes of previous annual meeting:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That the minutes of the 2018 Annual General Meeting was accepted and confirmed.	<b>J Evison</b>	<b>R Whatmough</b>	<b>Carried</b>

## Reading of annual report by President:

The Annual Report highlighted the activities of the Club and the General Committee during the 2018/19 period was distributed to the meeting and presented by the President of the Club, S Cluning. A copy of the Annual Report can be viewed on the Trafalgar Golf Club website.

The President, S Cluning, also reported:

*Firstly, welcome to our LIFE MEMBERS IN THE CLUBHOUSE, MEMBERS & GUESTS*

*You will find a copies of the 2019 Annual Report and the Financial Report around the room to review. These reports will be emailed to all members tomorrow and on the website.*

*Welcome to the 2019 Annual General Meeting of Trafalgar Golf Club*

*Firstly, a club like Trafalgar depends upon a hardworking committee and I thank the 2018/19 committee elected last year many of whom as newcomers took on the task with passion and enthusiasm*

*I also need to acknowledge the many groups of volunteers that work around the club whose hours of dedication make the club a better place for everyone to enjoy.*

### *Year Highlights:*

- *Proud to report an excellent year.*
- *Club made an operating profit.*
- *Course condition continues to improve.*
- *Holding membership numbers steady.*
- *Green fees and rounds played up.*
- *Ladies Division 1 Pennant Team – Finalists*
- *Members' survey results – show a passionate and proud club.*

### *Year of Changes:*

**Suppliers** – Changed alcohol, drinks and catering providers for best value.

**Banking Provider** – ANZ to Bendigo Bank. Keeping money in our town & greater access to community funding.

**Energy Provider** – Shifted to AGL – Saved 16% on clubhouse and 20% on irrigation pump station – approx. \$4000 per annum.

**Waste Provider** – From Cleanaway to Veolia – saving over \$5000 per annum.

**Insurance Policy** – Through reviewing terms we improved our clubs insurance and reduced our premium by over \$1000 per annum (8% reduction).

**Golf Carts** – Renewed golf carts contracts to deliver new for old and re-negotiated to own entire fleet in four years.

*The club was fortunate to receive a grant from the Latrobe Valley Authority of \$107,000 this year.*

*I'm proud to say that the entire club got behind it with fundraising and huge hours of voluntary work.*

*We also harnessed the skills and hidden talents of our members to stretch our funds as far as it would go over the past 12 months.*

*The club gave back to the community this year in the following ways through support, sponsorship and access to our course and clubhouse.*

*A surprise packet of the year was the success of our six week junior clinic trial before Christmas that has grown into a monthly program.*

*The program has a strong following of 20 odd regular juniors having coached almost 60 kids in the past nine months.*

*This has been a really promising initiative for the club and has really opened our doors to the community and a new generation of golfers.*

*Starting in November 2018, we kicked off monthly junior golf coaching clinics.*

*Attracted over 40 children to participate to come and try golf.*

*We have a regular group of 12-15 juniors every month.*

*Family day (parents play free first Sunday of the month) well supported.*

*Program has delivered the following: 5 new junior members; 2 full members – parents of juniors looking to play. 4 new non golf club families joining our club community.*

*McDonalds Gippsland signed as major sponsor of the junior program.*

## **Consideration and adoption of annual report:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That the Annual Report as presented by the President be adopted.	<b>S Cluning</b>	<b>B Keily</b>	<b>Carried</b>

## **Presentation of balance sheet and statement of accounts:**

The balance sheet and statement of accounts for the FY2018 was presented by the Treasurer, P Fogarty who also reported:

### ***What the improved profit and cash surplus?***

#### ***Increases in income***

<i>Competition Fees</i>	<i>12,000</i>	<i>as a result of an increase of 20%</i>
<i>Golf cart hire</i>	<i>5,374</i>	
<i>Green fees</i>	<i>3,190</i>	
<i>Beer sales</i>	<i>3,486</i>	
<i>Catering income</i>	<i>5,834</i>	

Wine & spirit sales	4,429	
Raffles	2,211	
Refund of land tax	4,620	
Membership subscriptions	8,000	
Insurance claim received	10,420	on new pump regulators costing 12,861

#### **Expense savings**

Insurance	4,047
Telephone	1,788

Increased sales of 17,800 while cost of these sales fell 2,500

Paid out our loan on the cart shed early savings 2,000

*But the improved financial position of the club has also come from the continued volunteer work of our club members and the ongoing improvement of the course over the last 3-4 years.*

*Our first strategic planning meeting talked about people being time poor and the fact that one of the most conservative sporting organisations in the world, The Royal and Ancient Golf Club of St Andrews has changed the rules of golf to speed up the game, shows the importance of having a course that encourages fast play.*

*It is easy to forget the improvements that have taken place. When I came to this Club in 2015 there was practically no grass between tee and green on four of the par 3 holes and very little grass as you approached the 18<sup>th</sup> hole. I remember because along with most of other Monday volunteers I helped to plant grass in those areas.*

*I would like to acknowledge and thank the following groups of people for all the volunteer work they do.*

*The volunteers who work on the course throughout the week and during our special working bees. In particular, our volunteer ground staff – Toby, Ron Pyke and Ron Keith, who under the direction of Tony O'Reilly, our much valued Course Superintendent, not only provided their labour but also their expertise in grounds work and plant and equipment and save this club thousands of dollars. Glenn Doolan, for the many hours of hand watering that he did over the summer months.*

*Lyn Powell and the catering volunteers. Our catering income, which also included the Twilight Dinners, raised \$25,000 this year. Rhonda Methner and Pat Harris and the ladies for the amazing job they did in organising the high tea. Marilyn Kerr for the Trivia Night and Tea on the Green. Not only does this raise funds for the club but it also brings new people to the club.*

*Brian Barnes and Jenny Moss do something that I find really difficult. They ask people for money all the time. Since 2017 our sponsorship has gone up from \$7,000 to over \$25,000 for each of the last 2 years. Thank you for so much of all your work and the relationships you have managed to build with lots of our sponsors.*

*Greg Evison and his team for the work they do in organising the Corporate Day each year.*

*Karen MacGregor for all the work she has done in managing the members' database and Pricaps payment system,*

*The house staff, Nat, Freddie and Jen. Their work in greeting members and players is very important in making people feel welcome in our club. Natalie also helps ensure that the day to day business of the club is met and the two of us have worked hard at trying to control the costs of the house.*

*Gavin Patchett and Max Roberts who are also close at hand, opening up early and helping out, often in most inconspicuous ways.*

*Our volunteers that work behind the bar at twilight and on other club functions.*

*Keith Owen and all those people who have contributed to the Latrobe Valley Authority Capital Works Grant. From those who have put the submission together to those that have assisted in the works. Keith, along with Rex Daly, Ray Williams and Akos Kerekes worked with the Nuggies team through that heat wave in early January to put the new roof on the club house. He was also part of the stump removal team that was led by Graeme Harris on the excavator. Thanks to all those people who worked on these projects and the installation of the new irrigation system that is currently being undertaken.*

*I apologise if I left someone out as there are just so many people that contribute in so many ways. Thank you all members for being active, social members of the club, for paying your subs, your LVA levy and volunteering some time to the club.*

### **Consideration and adoption of balance sheet and statement of accounts:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That balance sheet and statement of accounts be accepted.	<b>R Balfour</b>	<b>C Hooker</b>	<b>Carried</b>

### **Election of Office Bearers and members of Committee:**

The Secretary R Keith declared the results of the Election of Office Bearers and the Committee for the 2019/20 year.

*I have reviewed the nominations submitted and there was sufficient members who have nominated without the need to conduct an election, however we do not have nominations for the Vice President and Past President. The President can call for nominees from the floor to fill these positions at the AGM.*

*The Officers and Members for the 2019/20 period are:*

<b>Position</b>	<b>2019</b>	<b>Expiry Year</b>	<b>Comment</b>
<i>President</i>	<i>S Cluning</i>	<i>2020</i>	
<i>Vice President</i>	<i>Vacant</i>		<i>No nominations received</i>
<i>Captain</i>	<i>P Moss</i>	<i>2020</i>	
<i>Vice Captain</i>	<i>M Hiriart</i>	<i>2020</i>	<i>No nominations received</i>
<i>Secretary</i>	<i>R Keith</i>	<i>2020</i>	
<i>Treasurer</i>	<i>P Fogarty</i>	<i>2020</i>	
<i>Handicapper</i>	<i>G Patchett</i>	<i>2020</i>	
<i>Past President</i>	<i>Vacant</i>		
<i>General Committee</i>	<i>S Gould</i>	<i>2021</i>	
<i>General Committee</i>	<i>A Outhred</i>	<i>2021</i>	
<i>General Committee</i>	<i>A Moscato</i>	<i>2021</i>	

General Committee	J Gray	2021	
General Committee	S Williams	2020	Sue filled a casual vacancy made by the resignation of N Clark whose committee term expired in 2020 (ref Rule 37)
General Committee	N Cornish	2020	Noel filled a casual vacancy made by the resignation of R Cook whose committee term expired in 2020 (ref Rule 37)
General Committee	B Keily	2020	Bev has indicated that she will complete her second year on the committee
General Committee	L Bryant	2020	Luke has served one year as Vice President

Note:

*Rule 37 of the Constitution states that any casual vacancies arising among the members of the Committee or Officers of the Club shall be filled by the Committee. Any member so elected to fill a casual vacancy shall retire at the AGM at which the member so replaced would have otherwise been required to retire.*

Motion	Moved	Seconded	Outcome
That the results of the call for Office Bearers and Members of the Committee be accepted	R Whatmough	K MacGregor	Carried

Nominations for the Vice President and Past President were called for from the floor but no nominations were forthcoming.

### **Transaction of any other business affecting the interest and welfare of the Club of which due notice has been given according to the Rules of the Club:**

The General Committee have referred the following items to be considered by the Annual General Meeting:

1. Review club constitution to ensure it is consistent with Australian Human Rights Commission Equal Opportunity Guidelines by 28th February 2020. Schedule Extraordinary General Meeting in March 2020 to vote on Club Constitutional changes proposed by the aforementioned review.
2. Review club constitution following completion of Club Strategic Planning by 28th February 2020. Schedule Extraordinary General Meeting in March 2020 to vote on Club Constitutional changes proposed by the aforementioned review.
3. Review club constitution to enable electronic voting methods (using technology platforms such as [www.GoVote.com.au](http://www.GoVote.com.au)) for voting purposes at future AGM's by 28th February 2020. Schedule Extraordinary General Meeting in March 2020 to vote on Club Constitutional changes proposed by the aforementioned review.

Motion	Moved	Seconded	Outcome
That the General Committee undertake and completed a review of the Constitution with respect to the above 3 requests by 28 <sup>th</sup> February 2020 and put recommended changes of the Constitution to an Extraordinary General Meeting in March 2020	S Gould	G Patchett	Carried

### **Any other general business:**

#### **Affiliation:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That the affiliation with Golf West Gippsland be continued.	<b>R Keith</b>	<b>B Keily</b>	<b>Carried</b>

#### **Golf West Gippsland delegates:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That Men's Captain and Ladies Captain be the Club's delegates to the GWG	<b>S Cluning</b>	<b>R Whatmough</b>	<b>Carried</b>

#### **Auditors:**

<b>Motion</b>	<b>Moved</b>	<b>Seconded</b>	<b>Outcome</b>
That Vic Hill Audit SMSF Auditor ABN 38 697 418 852 be appointed as Auditors for the 2019/20 year	<b>R Keith</b>	<b>P Moss</b>	<b>Carried</b>

**Meeting Closed:** 8.11pm